



**InterSafe**  
Protecting People



**8Steps**<sup>TM</sup>

**OF EFFECTIVE INCIDENT  
INVESTIGATION**

# Scoping an Investigation

**Client**

**Incident Title**

## 1. Purpose of the Investigation


## 2. Consequence of Interest

**What Damage are we trying to prevent or minimise?**


## 3. People of Interest

**Who are the people / roles who are at risk of injury?**


## 4. Activities of Interest

**The tasks or activities conducted by the People of Interest**


## 5. Equipment of Interest

The equipment upon which the tasks or activities are completed


## 6. Geographical Boundary of Interest

The area of the plant / site where the activities are conducted


## 7. Time Frame for Analysis

What is the end point in time beyond which analysis will not occur?


## 8. Analysis Methodology

What Analysis Methodology will be used in Steps 5 to 8 of the 8Step<sup>TM</sup> Process?


The investigation team will also review issues associated with culture, leadership, supervision, equipment designing and any training relevant to the above scope.